

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, June 14, 2011
City Hall Conference Room
4000 Main Street, Rowlett, Texas

Meeting Minutes

I. Call to order

Chairman, Dr. Lori McKelroy called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:36 pm on Tuesday, June 14, 2011. The roll call was conducted via sign in sheet. The following members were present: Dr. Lori McKelroy, Jeri Fontenot, Leigh Culver, Joe Tilger and Jeff Ochsner. ASAB Alternate's present was Nancy Petty. City Management present was Lt. Marvin Gibbs. Council Liaison present was Council Member Donna Davis. Tim Pace, Mollie McCollom-Miles and Katie Rinz were absent and it was excused. Due to the absences, Nancy Petty was given voting rights for this meeting.

II. Consider approving the minutes from the May 10, 2011 meeting.

The Minutes from the May 10, 2011 meeting were passed out and board members were given time to review them. The Chairman opened the floor comments or questions and none were made. Dr. McKelroy called for a motion to accept the Minutes as written. The motion was made by Mr. Ochsner and seconded by Ms. Fontenot. The motion was passed with none opposed.

III. Discuss and Review Rowlett Proposed changes to Code of Ordinances pertaining to Animal Control and the State Law - Chapter 6 pertaining to animals. Answer Council's charge "are we in compliance with state law?"

The Chairman opened the item for discussion and the group discussed the red-lined changes provided to the Board. After some discussion, the Chairman called for a motion to accept the changes. Ms. Culver made motion to accept red-lined changes and Ms. Petty seconded the motion. The motion was passed with none opposed. The Chairman then closed the item from discussion and moved on to the next item.

IV. Discussion and Proposal of Best Practices of other Animal Shelters presented by Animal Shelter Advisory Board Members.

The Chairman opened the item for discussion and the Board had a general discussion. The question was raised what exactly is being researched. Ms. Fontenot stated that she suggests adding a volunteer coordinator assigned to the shelter to contact rescue groups to encourage forming a no-kill shelter. The volunteer fair was mentioned. ~~Ms. Petty~~ ^{Leigh Culver} volunteered herself and her son to help at the shelter with Facebooking for animals – setting up an initial page that other administrators could update. Lt. Gibbs stated that Community Services will be doing Public Service Announcements to promote adoptions. He also stated next year the shelter will do four adoptions and we will have signs made so that when there are an over-abundance of animals and put a-frame signs out to promote traffic to the shelter. Ms. Davis suggested having Mr. Todd Gottel announce from the dais that animal shelter volunteers are needed. The Chairman then closed the item from discussion and moved on to the next item.

V. Public announcements.

Next adoption event is August 13, 2011 from 10:00 a.m. – 5:00 p.m; microchipping from 2:00 – 5:00 p.m.

Pooch Plunge (Dog Swim) on August 21, 2011 from 4:00 p.m. – 7:00 p.m. Need donations for silent auction.

There will be temporary's working at the shelter for a while and the shelter attendant position has been posted.

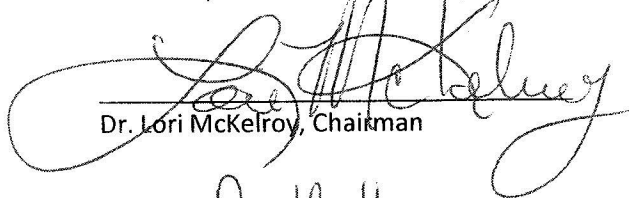
After some discussion, the Chairman closed the item from discussion and moved on to the next item.


VI. Topics for future agendas.

Firm up plans to present recommendations to Council in August. Ms. Davis recommends touching on improvements being made and the recommendations the Board is proposing. Dr. McKelroy will bring a preliminary presentation to the July meeting to present to the Board to approve for presentation for Council.

VII. XI. Adjournment.

The Chairman, Dr. McKelroy called for a Motion to adjourn. The Motion was made by Ms. Petty and was seconded by Ms. Rinz. The meeting was adjourned at about 9:25 p.m.


Dr. Lori McKelroy, Chairman


Kristen Harris, Assigned City Staff

7-12-11
Date Approved